

# OREGON TECHNOLOGY ACCESS PROGRAM 2007-2008 LOAN LIBRARY

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## About The Loan Library Catalog

The equipment listed in this catalog represents all equipment and materials currently available from the loan library of the Oregon Technology Access Program. (OTAP). Items added to the library since August, 2007 have a "New" next to the item description.

New additions come into the OTAP library frequently. Feel free to contact Kim Philpott, OTAP Equipment Manager, to ask about new additions, or Shar Burgoyne for recommendations of equipment you would like to see in the loan bank. Shar would be happy to talk with you about the specific needs of your students and suggest items in the catalog which might prove valuable.

Materials in this catalog are available for loan on short term basis (4-6 weeks) to schools and families who wish to try them for a specific child. If you find there is a need to keep the equipment longer than the allotted time, please call the office. In certain instances, we may be able to extend the loan period.

OTAP's toll free number is provided for loan library users. The number is a direct line to Shar Burgoyne. If you need to talk with other OTAP staff members, please call 541-440-4791.

## How To Borrow Equipment

On the following page, you will find an Equipment Loan Agreement form. We require that each individual borrowing from the library fill out the form, agreeing to take responsibility for the borrowed equipment. If you need a new loan agreement you can print one from the OTAP web page at [www.otap-oregon.org](http://www.otap-oregon.org)

# Equipment Loan Agreement Form

After we have your loan agreement on file, you are eligible to borrow from the library. OTAP will ship the items to you via UPS. Persons borrowing from the library are responsible for return shipping costs.

## Evaluation Of Equipment and Services

The evaluation forms are your opportunity to rate equipment you borrow from OTAP and tell us how you used it. We use this information to determine future loan library purchases, to give vendors feedback on the usefulness of their products and in trainings to help others understand the usefulness of a particular item. Your evaluation forms also help us to show vendors that donation to the OTAP loan library will be of benefit to their companies. When you return borrowed equipment to OTAP, we hope you take the time to complete the equipment evaluation form.

OTAP staff strives to meet the needs of all service providers and parents in Oregon. We are open to suggestions and ideas which may help us to continue to improve our services. Please, also, make any comments or recommendations that would help to meet your assistive technology needs on the evaluation form.

## Product Endorsements

It is the policy of the Oregon Technology Access Program to purchase equipment to help you learn about many products and their usefulness for particular children with disabilities. When equipment is purchased we are buying it for the sole purpose of teaching the user about the good and bad points of the product. Because an item is in the OTAP loan library it does not mean that OTAP endorses it.

### Ledgend

AC = Aug Com  
C = Computers  
P = Peripherals  
SW = Switches  
V = Videotapes  
X = Miscellaneous Devices

B = Books  
HI = Hearing Devices  
SF = Software  
T = Toys  
VI = Vision

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